

Landlord Agreement Application

BP #:	Tax ID #:
Business Name:	Business Phone:
Contact Person:	Contact Person Phone:
Mailing Address:	Requested By:
City, State, Zip:	

Agreement Type

Agreement will remain in effect indefinitely until canceled. Select only ONE of the following:

- **All-year service transfer:** Electric service will automatically transfer to landlord if tenant requests to stop service. Landlord will be notified of transfer.
- **Winter-only service transfer:** Electric service will automatically transfer to landlord if tenant requests to stop service between November 1 – April 15. Outside these dates, if a tenant closes service, notification will not be sent and service will not transfer to landlord.
- **Service disconnection notification only:** Landlord will only receive a notification of disconnection. Electric service will not automatically transfer to landlord upon tenant disconnection.

Addresses to Include

List each unit number on a separate line below. For example, do not enter “1-6” in one row, list each unit separately.

Address	Apt #	City

Landlord Agreements apply only to tenants requesting to stop service and do not apply to other disconnections including, but not limited to, disconnections for non-payment, fraud, and theft of service.

Landlord Agreement requests will be automatically enrolled in [Summary Billing](#). You will receive one monthly bill from AES Ohio itemizing all addresses listed above. You will receive separate bills for any units not included in this landlord agreement. If you prefer individual bills for your accounts, complete a separate landlord agreement for each address.

It is the owner's responsibility to cancel or amend the agreement if circumstances change, it is no longer necessary or if the property is sold.

Return the completed form by email to aesohiohousing@aes.com or by mail to: Attn: Correspondence, AES Ohio, 1900 Dryden Rd., Moraine, OH 45439.